

SAN MATEO COUNTY

# JOBS FOR YOUTH



## Al Tegliia Jobs for Youth Endowment Fund Scholarships

**DEADLINE TO SUBMIT: Friday, February 17, 2012 at 5:00 p.m.**

Applicants will be notified of their application status via email no later than March 16, 2012.

### Scholarship Information

The Al Tegliia Jobs for Youth Endowment Fund is a component of the Jobs for Youth program, which provides vocational and educational scholarships. Each year, the program awards scholarships to deserving youth.

Scholarship recipients will be recognized at the annual Jobs for Youth Fundraising Breakfast on Thursday, May 24<sup>th</sup> at 7:30am at Foster City Crowne Plaza Hotel, 1221 Chess Drive.

*\*If awarded, scholarship recipients must submit additional documentation at time of scholarship offer and attend the event in order to receive their scholarship.*

### Applying for the Scholarship

Requirements to apply:

- a) A San Mateo County resident
- b) A current or past Jobs for Youth participant (between the ages 16-21)
- c) At least a high school junior

Submit application packet via email:

**1. Cover page with name, phone number, address, birth date, and email address.**

**2. Typed Essay that clearly addresses:**

- a) A clear vocational or educational focus
- b) Hardships faced
- c) Need for financial assistance
- d) Accomplishments (school, job/volunteer, etc)
- e) Planned use of scholarship

*\*Scholarship essays will be evaluated based on the criteria above.*

#### **Essay requirements:**

- 12-point font
- Double-spaced and typed.
- Minimum 250 words.
- Maximum 500 words.

**3. Two professional reference letters** (see back for details)

Please email your completed essay and reference letters to one of the following offices:

PeninsulaWorks-Daly City  
Jade Ramos  
Email: JLRamos@smchsa.org  
650-301-8434

PeninsulaWorks-Redwood City  
Marjorie Recotta  
Email: MRecotta@smchsa.org  
650-599-3827

## **Reference letter guidelines:**

All scholarship applicants must submit two professional reference letters. One of the two reference letters must be from a teacher from your previous or current school. Letters from family members and/or friends will not be accepted. Please email letter to the offices listed (see back side). Reference letters should address the following questions:

1. Include Name of student
2. What qualities best describe this applicant?
3. To your knowledge, does this applicant have a historically disadvantaged background/barriers (i.e., low income for several years, first generation college student, inner-city or migrant family)?
4. Please discuss applicant's achievements.